

FUN ZONE CLEANUP CHECKLIST

Wifi – select deizdance 2.4 – password is Dance123

Dust mops, wet mops, vacuum, and brooms are located in living room closet. All cleaning supplies and trash bags are located under the kitchen sink. Cleaning rags are under the sink as well. Leave used wet rags on coat hooks near kitchen door to dry.

1. Dust mop all floors (gym, living room, and racquetball) then wet mop anywhere food was prepared or eaten.
2. Sweep entry room floor and vacuum entry mat. Wet mop if needed.
3. Vacuum balcony game room and stairs.
4. Clean Kitchen – wipe down counters, sink, stove, microwave and mirror
5. Clean toilet and bathroom sink
6. **Clean fingerprints off the mirrors in living room and gym as well as glass window to the racquetball court. (Most people forget to do this!)**
7. Take down wallyball net and put under kitchen counter. Return all racquetball equipment to the same cabinet. Put all balls back in large orange bag in gym.
8. Return ping pong paddles to container and place covers back on balcony equipment.
9. Empty all trash (bathroom, bathroom sink area and 2 kitchen) and remove from the Fun Zone property. **Take all trash home with you to dispose.**
10. Please be sure to clean out the fridge and freezer and take any food items that you brought.
11. Before you leave – please make sure the following is closed and locked:

West door in gym – (sometimes is pops open)

Outside door – (Turn lock back to horizontal position – just walk out and close door. It should now be locked. You do not need to put code back in.)

If you are choosing to clean the building and it is not cleaned properly - a \$50 cleaning fee will be assessed. Thank you for coming to the Fun Zone!!

Due to concerns about the Covid-19 virus we have additional cleaning requirements at this time

The CDC recommends cleaning dirt and food off surfaces first, then disinfecting with a bleach water solution. There is a bucket and bleach to put the solution in for you to use and extra rags. The solution to be mixed is:

$\frac{1}{4}$ cup bleach per 1 gallon of water

Checklist of items to clean and disinfect:

Doorknobs	The Hard-backed chairs in
Surfaces	Kitchen area
Light switches	Toilets
Remote controls	Faucet handles
Tables	The game tables upstairs
Window sills and window	Racquets
Handles	Ping Pong paddles
Thermostats	Sinks
Railings	Garbage
Cabinet handles and pulls	

Basically - please clean anything that has been touched needs to be wiped down with a rag that's been dipped in the bleach solution. If you are not sure just wipe it down.

Thank you for being understanding about these new guidelines and for helping us do our part.

With Smiles - the Fun Zone management